

**SECRET**

RFD 0568-59  
Copy 1 of 7  
21 January 1959

MEMORANDUM FOR: Security Officer, DPD-DD/P  
SUBJECT : Request for Advance Notification Obligations  
and/or Anticipated Expenditures  
REFERENCE : RFD 0452-59 dated 19 January 1959

1. It is requested that the Office of the Comptroller, DPD-DD/P be notified in advance of commitment by memorandum or other suitable documents (purchase orders, contracts or requisition) of expected expenditures such as the payment of \$50.00 to [redacted]
2. This procedure is necessary in order to establish an obligation on the financial books of record and in addition it is a statutory requirement which is further spelled out in Agency and other U. S. Government regulatory issuances.

25X1A

[redacted]  
Comptroller, DPD-DD/P

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- 7 - Chrono.

25X1A [redacted] :ans/21 January 1959

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